



STUDENT DECLARATION AND REQUEST FOR REFUND OF FEES

Name: _____

SID: _____ Date of birth: _____

Course studied: _____

Reason for withdrawal: _____

Student's address¹: _____

Parent's Names²: _____

Parent's Address³: _____

</we> the <student/student and parent> have applied for a refund and if <my/our> application is successful </we> do solemnly declare that </we> give permission for <my/our> refund to be paid to by

Telegraphic transfer to overseas bank account
Account #: _____
Account name: _____
Bank name: _____
SWIFT code: _____
IBAN (if applicable): _____

EFT bank transfer to my Australian bank account⁵
BSB _____ - _____ Account #: _____
Account Name: _____

Credit note

</we> understand that:

- This application will be processed within 4 weeks of receipt only if </we> have supplied all relevant documents
- This application is assessed according to the Refund Policy which </we> signed agreeing to the terms and conditions on the application form
- If the refunds is paid in accordance to the written instructions, and then subsequently claimed by another person including [but not limited to] student, relative, agent, corporation or other person, or otherwise refunded incorrectly by APC, </we> agree to indemnify APC and be personally liable to compensate APC for the full amount of the refund. In addition, </we> agree to indemnify APC any legal or other associated costs which may be incurred by APC in trying to recover the refunded amount.
- </we> acknowledge and declare that the above is a true statement and by signing below </we> waiver any future claims on APC for any compensation, financial or otherwise.
- </we> acknowledge that in a case of student visa refusal, by signing below </we> request that this document betaken to be <my/our> course variation request to withdraw from the above named course.

Student Signature: _____ Parent Signature⁶: _____

Date: _____

Witness Name⁷: _____ Signature: _____

Date: _____

Attach Legible Copy of Student or Student & Parent's (if Student under 18) AND Witness Identification forms (Passport, Drivers License etc with legible MATCHING signature panels)

Notes:

- 1 A residential address must be provided as any refunds will be sent by registered mail
- 2 For students under 18 yrs old at the time of their application, any refunds will be forwarded to the student's parent/legal guardian
- 3 A residential address must be provided as any refunds will be sent by registered mail
- 4 A valid Australian bank account is required
- 5 If applicant is under 18yrs old at time of course application the parent must co-sign this form [regardless if the student has since turned 18 yrs old]
- 6 This form must be witnessed by an independent person